



Senior Business Analyst

Department: Technology

Reporting: Product Manager, Technology

About Valeyo

Do you want to make a difference? Valeyo is a fast-growing organization focused on delivering smart, innovative, cloud-based, lending and insurance technologies for financial institutions across Canada. We work with over 100 financial institutions and 3rd party providers across Canada, to build relevant, comprehensive solutions that drive value and growth for our partners, while helping change the lives of hundreds of thousands of Canadians every year. Valeyo is an affiliate of US based Securian Financial Group, a Fortune 500 company and the 8th largest Life insurance company in the US. Valeyo's technology team is in a unique position operating with the mindset of a startup while backed by the authoritative expertise of an industry leader. The team's mission is to deliver the next generation customer experience in lending and insurance technologies and to consistently deliver new innovations through technology. We are driven by customer and market intelligence, data-driven insights and agile technology development to reshape the entire lending ecosystem. At Valeyo, whether you're an accomplished professional or a promising new talent, you'll have opportunities to continuously learn, grow and advance in your career. We encourage and are pleased to consider all qualified candidates and are committed to supporting an open and inclusive environment. If you are results orientated and obsessed with exceeding customer expectations, we want you to be part of our team!

Role

Valeyo is seeking a seasoned Business Analyst to join our growing team. This Business Analyst will work within our Lending and/or Insurance Technology team and must be able to take features outlined in our platform technology roadmaps and develop business requirement documentation, user stories and functional specifications for the system engineers. This role works in a dynamic and fast-paced environment and works with cross-functional teams to design, build and roll-out features aligned with the product's vision and roadmap.

Duties and Responsibilities

To successfully execute this role, the Senior Business Analyst should be able to lead the following key responsibilities:

- Serve as a liaison between the business, customer, product and the software development life cycle teams
- Lead the requirements gathering process with internal and external stakeholders and subject matter experts
- Document requirements and user stories using the right level of detail for the Engineering and Quality Assurance teams
- Clarify requirements and update cases as needed throughout the software development life cycle
- Lead design review and change control meetings by setting the agenda and facilitating the discussion
- Create mock-ups, wireframes, and prototypes that illustrate current and future workflows and product design



- Write release notes for new features that will be delivered to customers
- Work with a Product Manager and Software Engineers to analyze customer problems, how they relate product strategy, and how they can be solved on a product's roadmap
- Work with the Quality Assurance team to review test plans, test scenarios, and test cases
- Work with Product Support and Training teams to support issue resolution and write product documentation as needed
- Participate in efforts to improve software development life cycle processes
- Performing business and user acceptance testing
- Conducting meetings and presentations to share ideas and findings

Qualifications / Skills and Experience

- High ownership, passion and work with sense of urgency
- Thrives in rapidly changing environment
- 5+ years of previous experience in software development business analysis
- BS in Information Technology, Business, Science or related field preferred
- Strong technology understanding and experience
- Experience working within an agile development process, specifically with Scrum and backlog management tools
- Experience in financial services and lending/insurance considered a definite asset
- Able to take feedback constructively and iterate on ideas and solutions from multiple stakeholders with differing opinions
- Meticulous thinker who can effectively work out all the details when presented with big ideas
- A passion for championing innovation
- Understanding of user-centric design
- Experience with projects, involving front-end applications
- Excellent written and verbal communication skills
- Must demonstrate the ability to explain technical concepts to a non-technical audience
- Ability to communicate effectively with all stakeholders; i.e. technical developers, business leaders and users
- Demonstrated ability to analyze problems and understand the necessary components of a solution through planning, cost/benefit analysis, testing and reporting
- Ability to participate and lead group requirement sessions with confidence and conciseness